



ART COMMISSION CONTRACT

terms and conditions

This agreement is made the ____ day of _____, ____ (year) by and between

Name: _____ (Artist)

Address: _____

Phone: _____ E-mail: _____

and

Name: _____ (Client)

Address: _____

Phone: _____ E-mail: _____

The parties agree as follows

1. The Project: Client is commissioning a _____ created by the Artist.

Subject matter is:

medium will be _____ on _____, and the
approximate size will be _____ inches. The work will be unframed. It will be in the style of
the artist, but, as there are variations in the creative process, the client accepts the artwork will be unique
and therefore subject to reasonable variation.

2. Copyright: Artist reserves the common-law copyright to all works commissioned by the Client that are
created by the Artist, including all reproduction rights and the right to claim statutory copyright. No work
may be reproduced by the Client without the prior written approval of the Artist.

3. Payment Amounts: The fee is based upon the estimated time it will require, size, and complexity of the
completed work. The amount for this commission is \$ _____.

4. Payment Terms: A non-refundable deposit of twenty five percent (25%) of the selling price is required
before work commences. The downpayment for this piece is \$ _____.

Payment in full is due upon completion of artwork(s). Artwork(s) will then be shipped.

(terms & conditions continued)

5. Deadlines: Work will begin on the piece upon receipt of the non-refundable downpayment, and signed terms and conditions document. (and in the case of a Portrait Commission or Home Commission) receipt of clear reference photos.

The Client should expect a minimum of 2 weeks turn around period, and maximum of 4 (on sizes larger than 8x10) for the completion of the art work. This does not include the shipping time.

by signing you agree to the terms and conditions outlined in this document

X_____